

**CAROLINAS COLLEGE OF HEALTH SCIENCES  
POLICY**

Board Policy

**SUBJECT:** Board Appraisal

**REVIEWER:** Board of Directors

**I. POLICY**

The board of directors is committed to continuous quality improvement. This is accomplished, in part, through annual self-appraisal.

**II. PROCEDURE**

- A. The Board Self-Appraisal form is reviewed at least every five years by the Board Policy Committee in conjunction with evaluation of the Board Appraisal policy.
- B. The Board Self-Appraisal form is sent electronically to board members prior to the December meeting, with a request for its completion by December 31. An electronic survey application allows the survey to be completed anonymously, and to be scored accurately and promptly. To ensure meaningful results, the board will seek completion by at least 70% of members; 85% will be the annual goal.
- C. Prior to the spring Board meeting (March) the results will be tabulated and shared with the board chair and an appropriate, designated sub-section of the board. That group will present results to the board at the March meeting, solicit input, and develop an action plan for improvement. An "N/A" response on any item, or a failure to respond to an item, will not be factored into the calculation. The board will seek an average performance rating of "High" in each area, but in prioritizing the areas in which improvement is indicated, those items scoring "High" in importance but "Low or "Mid" in performance will receive priority attention.
- D. At the March board meeting, action steps to implement any opportunities for improvement (with action steps, dates, and accountabilities) will be proposed considered.
- E. Reports on progress will be given at the board meetings in June and September. At the December board meeting, actions taken during the year will be highlighted prior to a discussion of the end-of-year survey.
- F. The Board Appraisal policy, like other board-approved policies, will be reviewed/updated at 5-year intervals.

**III. APPROVAL**

Name: \_\_\_\_\_

C. Marcus Harris

Title: Chair, Board of Directors

Date: \_\_\_\_\_