

**CAROLINAS COLLEGE OF HEALTH SCIENCES
POLICY**

Board Policy

SUBJECT: ADMISSIONS POLICY

REVIEWER: Board of Directors

Related Policies To Consult:

CCHS Policies: [Discrimination, Harassment, Retaliation, and Accommodations](#)

CHS Policies: [HR 1.01 Equal Employment Opportunity](#)

I. POLICY

- A. The College has identified admission criteria designed to select those applicants deemed the best qualified to successfully complete the requirements for certification, graduation, and licensure.
- B. If the College is aware of any circumstance that could adversely affect the applicant's ability to complete the program requirements or eligibility to take the licensure or certification examination, it may consider such circumstance in making the admission decision. If the applicant is known to be in default on a student loan or owes money to the college, the applicant may be denied admission/readmission to the college.
- C. Applicants who submit all required components of an application are ranked based on the strength of those components, with admission offered to the most competitive applicants. Structured interviews may be a part of that process if required of all applicants and if clearly identified interview criteria are applied.
- D. A process for conditional admission and wait listing will be identified, clearly communicated, and followed.
- E. Non-credit/continuing education: Applicants who meet all requirements of a specific program will be offered admission on a first-come, first-served, basis.
- F. The College considers all applicants without regard to of race, color, age, religion, gender, sexual orientation, gender identity, national origin, veteran status, disability, genetic information, or any other basis prohibited by law.
- G. The Admissions policy will be reviewed at 5-year intervals.

II. APPROVAL

Name: _____ Title: Chair, Board of Directors Date: _____