

**CAROLINAS COLLEGE OF HEALTH SCIENCES
POLICY AND PROCEDURE**

Section II - Academic/Student

SUBJECT: ACADEMIC SATISFACTORY PROGRESS

REVIEWER(S): Dean of Student Affairs and Enrollment Management*
Dean of Administrative and Financial Services
Director of General Studies
Provost

Related Policies to Consult:

CCHS Policies: [Dismissal \(Sec. II\)](#)
[Grading \(Sec. II\)](#)
[Progression Policy for Nursing \(Sec. II\)](#)
[Readmission to Credit Programs \(Sec. II\)](#)

I. POLICY

Students are expected to make satisfactory progress toward graduation requirements or, if enrolled as general studies students, to successfully complete a reasonable proportion of classes attended. A student not making satisfactory academic progress will generally be allowed a probationary period to demonstrate ability. Repeated failure to make acceptable progress will lead to academic dismissal. Students not enrolled in a program are held to similar expectations of satisfactory grades and successful course completion. Separate policies related to financial aid satisfactory progress govern receipt of aid and are available for review in the financial aid office. Other criteria of satisfactory progress may apply as relates to master curriculum plans, competency demonstrations, etc. Program-specific progression requirements which are more stringent than those in this policy will take precedence where there is a conflict.

- A. To make satisfactory academic progress at Carolinas College of Health Sciences (CCHS), students must meet both minimum grade point average (GPA) and completed credit requirements. A cumulative grade point average (CGPA) of 2.0 ("C") is the minimal measure of academic satisfactory progress toward graduation. Grades for courses earned via advanced standing credit are *not factored into the CCHS CGPA*. In addition, beginning at the end of a student's second term of enrollment and thereafter, students must successfully complete 50% of the cumulative hours attempted. A grade of A, B, or C is considered successful completion of a course; a grade of I, WP, WF, D, or F is not considered successful completion.
- B. At the completion of a semester or term, the registrar will assure that a new term grade point average (GPA) and a new CGPA are calculated and appear on the student transcript. A student whose CGPA is below 2.0 or who has not completed 50% of attempted hours (upon completion of the second term of enrollment and thereafter) will be placed on academic probation for the subsequent semester attended.
 1. The dean of student affairs will send a letter alerting the student to his/her probationary status, including sources of academic assistance and consequences of failure to improve. The program administrator will also be notified. A "semester note" on the transcript will specify that the next semester is a probationary period.
 2. A grade earned in a class that is retaken replaces the original grade in the calculation of the GPA and CGPA. Separate policies govern CGPA for guaranteed admission purposes.
- C. *Although unique course sequencing situations may create allowable exceptions as determined by the dean of student affairs and enrollment management, at the conclusion of the probationary period, the new CGPA must be at or above 2.0 or the student must have completed 50% of cumulative attempted hours (effective for hours completed after the second term or enrollment and thereafter) or the student will generally be academically dismissed. A final probationary period can be granted under the following conditions:*
 1. *A student who is academically dismissed following his/her probationary period may be readmitted according to the Readmission to Credit Programs policy. If readmitted, the student*

returns under a final probation period and must meet all requirements of academic satisfactory progress at the end of this period to remain enrolled.

2. *If the CGPA is still below a 2.0 but the term GPA is 3.0 or higher, the student may be allowed one additional and final term of probation to demonstrate ability to be successful. This final probation period must culminate in a CGPA of 2.0 or better, or the student will be academically dismissed with no opportunity for readmission.*
 3. *An additional, final probation period will not be allowed if it is mathematically impossible to raise the CGPA to the required minimum within the final probation period.*
 4. *A student on probation due to the ratio of hours attempted versus hours earned may be granted a final probation period if, during the first probation, the cumulative ratio does not reach 50% but the term ratio is 100%. This final probation period must culminate in the completion of 50% of cumulative hours attempted or better, or the student will be academically dismissed with no opportunity for readmission.*
 5. *A student placed on final probation will receive a letter notifying him/her of his/her status.*
- D. A student for whom reaching a 2.0 CGPA within two semesters of notification is a mathematical impossibility will not be permitted to register for classes.
- E. The Academic Satisfactory Progress policy will be reviewed bi-annually.

II. APPROVAL

Name: _____ Title: President Date: _____