



What is a Sandbox Course?

A Sandbox Course is a Moodle course that will allow you an opportunity to play and practice with Moodle tools.

The Sandbox course is personalized for you, by you.

The Sandbox course will never have students enrolled. So this creates a low risk environment to test out how your content and activities look and act in Moodle.

When the Instructional Designer conducts Moodle training workshops, you will use your Sandbox to interact with the activities of those workshops.

Step 1: Login to Moodle

- Go to online.carolinascollege.edu
- In the upper right corner of the page, click **Log in**.

Log in ←

Is this your first time here?

Hi! For full access to courses you'll need to take a minute to create a new account for yourself on this web site. Each of the individual courses may also have a one-time "enrollment key", which you won't need until later. Here are the steps:

1. Fill out the New Account form with your details.
2. An email will be immediately sent to your email address.
3. Read your email, and click on the web link it contains.
4. Your account will be confirmed and you will be logged in.
5. Now, select the course you want to participate in.

If you are prompted for an "enrollment key" - use the one that your teacher has given you. This will "enroll" you in the course. You can now access the full course. From now on you will only need to enter your personal username and password (in the form on this page) to log in and access any course you have enrolled in.

Username

Password

Remember username

Log in

Forgotten your username or password?

Cookies must be enabled in your browser

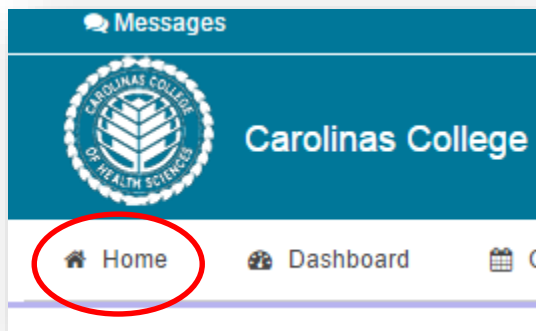
Some courses may allow guest access

Log in as a guest

Create new account

Step 2: Request a Course.

- In the upper left side of the page, click the **Home** button.
- Scroll to the middle of the home page and click **"All Courses"**



- Scroll to the bottom of the new page and **click the blue “Request a course” button.**

- **Complete the form.**

“Course full name”

Type “Your CHS Network Username: Sandbox Course”
 e.g. *jmccol03: Sandbox Course*

“Course short name” is an abbreviation of your course full name.

Type “Your CHS Network Username: Sandbox”
 e.g. *jmccol03: Sandbox*

“Summary”

Leave blank

“Reasons for wanting this course.”

Type “For training and practicing with Moodle Tools”

- **Click the “Request a course” button** at the bottom of the page.
- On the next page that reads “Your Request has been saved successfully...”, **click the Continue button** to return to the main page.

***Thank you for your Sandbox course request!
 Once your course has been approved, training and design strategies can be arranged with the CCHS Instructional Designer.***

We look forward to meeting your needs in distance education.

Manager, Institutional Technology
Larry.Turner@carolinashealthcare.org

Instructional Designer
Janna.McColgan@carolinashealthcare.org

