

CAROLINAS COLLEGE OF HEALTH SCIENCES POLICY

Section I - Administrative

SUBJECT: STUDENT PARTICIPATION IN COLLEGE DECISION MAKING

REVIEWER(S): Dean, Student Affairs and Enrollment Management*
Committee Chairs
Student Organization Advisors

Related Policies to Consult:

[Decision Making Policy \(Sec. I\)](#)

I. POLICY

The opinions and ideas of students are highly regarded by the faculty, staff and administration of the college. As often as is possible, necessary, or appropriate, students' opinions and thoughts will be solicited prior to making a decision which affects them. This is accomplished through the avenues listed below and by requesting comment via ad hoc groups, surveys, social media or the college's information portal.

II. PROCEDURE

- A. The Student Government Association (SGA) has as a primary purpose of enhancing communication between students and administration. The president of the SGA has the responsibility of relaying concerns of the student body to the administration. Representation from the officers of the SGA is invited to the leadership team meeting quarterly.
- B. The president holds monthly open forums for the purpose of allowing students to be heard related to issues and concerns.
- C. The dean of student affairs convenes primary student leaders four times per year during the fall and spring terms as the Council of Student Leaders. Additional sessions may be called as needed. Officers from each student organization are invited to attend. The purpose of this group is to hear issues and concerns, to provide students a voice in decision-making, and to facilitate information sharing.
- D. Student participation in the decision making process is encouraged by including students as voting members of most college committees and through membership in the various student organizations.
 1. Student Organizations: Recognized student organizations include Phi Theta Kappa, Student Ambassadors, Student Government Association, and Student Nurses Association.
 2. Committees with a volunteer pool: To encourage engagement and broad student participation, an unlimited number of students may volunteer to participate in the work of the following committees: Community Involvement, Development/Scholarship, Safety, Our Core Values, and Student Life.
 3. Committees with set student members: Due to the continuous nature of the work and the need for stability and continuity, two students will be assigned to participate in the following committees: Admission, Progression, and Graduation, Learning Resources & Distance Education, Quality Enhancement Plan, Quality Improvement, and Strategic Planning.
 5. Process for selection: Twice each year in the fall and spring, the Student Government Association (SGA) will host a fair to recruit students to join college committees and student organizations. At this fair, each committee and student organization will be invited to set

up a booth promoting their specific activities and functions. Students will be invited to sign up for those committees and student organizations that interest them. Following the fair, the names of interested students will be distributed to committees and student organizations as follows:

- For students interested in student organizations, the SGA advisors will send the list of names to the advisors and officers of the respective organizations. The advisors and officers will be expected to follow up with the interested students within two weeks of the fair.
- For students interested in a college committee, the procedure for assigning students is as follows:
 - For students interested in a committee with a volunteer pool, SGA will send the list of all names to the committee chair. From this list, the committee chair will identify two voting delegates. The committee chair will be responsible for contacting the voting delegates as well as all other interested students within two weeks of the fair. The chair may also assign alternate voting delegates as necessary, but only two students will be active voting delegates at each meeting.
 - For students interested in a committee with set student members, SGA will send the list of all names to the committee chair. From this list, the committee chair will identify two voting delegates. The committee chair may also assign two alternate voting delegates as necessary, but only two students will be active voting delegates at each meeting. The committee chair will be responsible for contacting the voting delegates within two weeks of the fair.
 - Committee chairs may select voting delegates and alternates through interviews, application, or some other means of distinction as necessary.

E. The Student Participation in College Decision Making policy and procedure will be reviewed bi-annually.

III. APPROVAL

Name: _____ Title: President Date: _____